



COMPETITION RULES

"ROLE OF LANGUAGES IN BUILDING IDENTITY"

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GENERAL PROVISIONS

1. Poznan University of Technology located in Poznan at Pl. Marii Skłodowskiej-Curie 5, postal code: 60-965 and the Centre of Languages and Communication, hereinafter referred to as the "CLC" located in Poznan at Piotrowo 3a, postal code 60-965, hereinafter collectively referred to as the "Organizer", are the Organizers of the "Role of languages in building identity" Essay Writing Competition, hereinafter referred to as the "Competition".
2. The Organizer appoints:
 - a. the **Competition Organizing Team** represented by English lecturers and tutors from the Centre of Languages and Communication, responsible for organizational issues:
coordinator – Nuala Mederski, M.A.
and: Karolina Całka, M.A., Klara Kwiatkowska, M.A.
 - b. the **Essay Writing Committee**, responsible for verifying the results, judging the entrants' essays, and awarding prizes:
Nuala Mederski, M.A., Karolina Całka, M.A., Klara Kwiatkowska, M.A., and other representatives of the Centre of Languages and Communication.
3. The Competition aims to test the skill of creative writing in English on set topics among Poznan University of Technology students.
4. The prizes in the Competition are sponsored by the Centre of Languages and Communication.

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ENTRANTS

1. The Competition is addressed to all first-, second-, and third-cycle full-time and part-time students at Poznan University of Technology who will enter the Competition within the deadline specified in the announcement.

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ORGANIZATION OF THE COMPETITION

1. Students take part in the Competition by sending their essay exclusively to the following e-mail address: writing@put.poznan.pl using their PUT e-mail domain.
2. The Competition runs from 2 March to 17 April 2023.
3. The winners will be notified of the results by e-mail on 19 May 2023.
4. The final of the Competition and the award ceremony will take place on the CLC's 70th anniversary celebration day, i.e. 26 May 2023.
5. Information regarding the formal requirements of the Competition is available on the CLC website <https://www.clc.put.poznan.pl/>.
6. Promotion and advertising of the Competition can be found on the Centre of Languages and Communication website <https://www.clc.put.poznan.pl/>, the Poznan University of Technology website <https://www.put.poznan.pl/>, the Centre of Languages and Communication Facebook account <https://www.facebook.com/cjikput>, and the Poznan University of Technology Facebook account <https://www.facebook.com/cjikput>.

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WINNERS

1. The winners of the Competition are the three students who will get the highest score for the submitted essay.
2. The results of the Competition will be announced during the festive meeting held on the occasion of the 70th anniversary of the Centre of Languages and Communication on 26 May 2023.

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PRIZES

1. Attractive prizes will be awarded to the authors of the winning essays.
2. The winners of the Competition are asked to prepare their data for the receipt of prizes (appropriate form can be downloaded from the competition website). The completed form should be sent to the following e-mail address: writing@put.poznan.pl. These documents will be necessary to collect prizes.
3. If the value of an in-kind prize exceeds PLN 2,000.00, the Winner is obliged to comply with Art. 41 section 7 item 1 of the PDOF (Personal Income Tax) Act and pay a tax of 10% of the total value of the prize. The handing-out of an in-kind prize in excess of PLN 2,000 will take place after the tax obligations resulting from the personal income tax act of 26 July 1991 have been met.
4. A cash prize can only be paid after completing the prize transfer form. Cash prizes before being paid will be reduced by the amount of tax, if there is an obligation resulting from separate provisions to impose tax on them.
5. The Prize Hand-out Report will be submitted to the Bursar's Office.

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FINAL PROVISIONS

1. The Organizers reserve the right to amend the Rules.
2. In matters not covered by these Rules and in case of any contentious issues, decisions are taken by the CLC Director.
3. The Competition Rules were adopted at the CLC Council Meeting on 2 March 2023.

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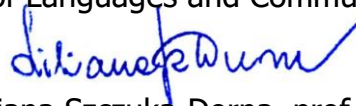
PERSONAL DATA

In line with Art. 13 of the Regulation of the European Parliament and of the Council (EU) 2016/679 of 27 April 2016 on the protection of individuals regarding the processing of personal data and on the free movement of such data and repealing Directive 95/46 / EC (hereinafter referred to as: **GDPR**) we inform that:

1. The administrator of personal data provided during the Competition is **Poznan University of Technology** with its registered office at **pl. Marii Skłodowskiej-Curie 5**, e-mail: biuro.rektora@put.poznan.pl, phone no.: 61 665 3639.
2. Contact details of the Data Protection Officer – Piotr Otomański, **iod@put.poznan.pl**.
3. The legal basis for the processing of personal data is Article 6 section 1 letter a or f GDPR.
4. Personal data which will be processed come directly from the winners of the Competition.
5. Data will be processed in order to conduct the Competition.
6. Marketing is a legitimate interest of the Organizer.
7. Data will be stored until a request for their deletion or limitation of processing has been submitted.
8. The consent to the processing of personal data may be withdrawn at any time.
9. Individuals providing their personal data have the right to access their content, the right to rectify them, the right to delete their personal data and to limit their processing.
10. Individuals providing their personal data have the right to lodge a complaint with the President of the Office for Personal Data Protection.
11. Providing personal data by the winners of the Competition is necessary to conduct the Competition. Failure to provide personal data will make it impossible to conduct the Competition.
12. Personal data will not be processed in an automated way, also in the form of profiling.

Director

Centre of Languages and Communication



Dr Liliana Szczuka-Dorna, prof. PUT

Poznan, 02.03.2023